

## **Billable Daily Usage File**

An optional Billable Daily Usage File is available. The daily usage file contains billable messages carried over the BellSouth network and processed by BellSouth and billed to the CLEC account. For Facility Based CLECs who purchase operator services from BellSouth, it also includes operator assisted calls originating from CLEC end users. The file may also contain Interexchange Carrier messages billable to CLEC accounts.

The service is provided under contract, with charges applied for the following rate elements:

- Recording Service (Unbundled operator services only)
- Message Distribution
- Data Transmission

For each message included on the daily usage files, BellSouth will calculate a per message charge based on the above rate elements. These charges will be accumulated for the month and billed via a single "Other Charges and Credits" (OC&C) bill item on the monthly CLEC bill. The OC&C item will be included for each month where the daily usage file files are furnished under terms of the contract.

For facility based CLECs, the daily usage file may contain both rated and unrated messages. The end user billing records for operator handled calls, served by BST under terms of a contract with BST for unbundled operator services, will be furnished to the CLEC daily in unrated format. The CLEC will be responsible for rating this type of usage and either billing applicable charges to their end users or delivering it through their CMDS Host to the appropriate billing location. Facility Based providers will also receive rated copies of any usage that is destined to be billed to accounts they have established with BellSouth for Service Provider Number Portability service or Unbundled Port services.

For resellers, the daily usage file will contain rated usage that is destined to be billed to their accounts established with BellSouth for local exchange line services.

## **Daily Usage File (continued)**

### **How to Establish Daily Usage File Service**

To establish Daily Usage File service, a CLEC must:

- Sign a Daily Usage File contract with BellSouth
- Arrange Approved and Tested Connectivity for Data Delivery
- Conduct Full Daily Usage File Testing with BellSouth (Verification & Acceptance of Data by the CLEC is Required)
- Fully Test Confirmation Record Process (Confirm Receipt with Notification of any Error Conditions)

### **Messages & Usage to be Transmitted**

All Daily Usage File messages (both rated and unrated) will be in the standard Bellcore EMR record format. Messages to be transmitted may include, but are not limited to:

- Per Use/Per Activation Services (Three Way Calling, Verify, Interrupt, Call Return, etc.)
- Billable Measured IntraLATA Local Calls
- Directory Assistance Messages
- IntraLATA Toll
- WATS & 800 Service

Also included will be Rated Incollects (originated in BellSouth and from other companies). These will be intermingled with BellSouth recorded rated and unrated usage and will not be packed separately.

## **Daily Usage File (continued)**

### **Data Distribution**

The daily usage file will be distributed to the CLEC via a contractually agreed medium. The preferred transport method is CONNECT: Direct line. The daily usage FILE will be a variable block format (2476) with an LRECL of 2472. The data on THE DAILY USAGE FILE will be in a non-compacted EMR format (175 byte format plus modules). It will be created on a daily basis (Monday through Friday except holidays). Details such as dataset name and delivery schedule will be addressed during negotiations of the distribution medium.

### **Packing Specifications**

A pack will contain a minimum of one message record or a maximum of 99,999 message records plus a pack header record and a pack trailer record. One transmission can contain a maximum of 99 packs and a minimum of one pack.

The OCN, From RAO, and Invoice Number will control the invoice sequencing. The From RAO will be used to identify to the CLEC which BellSouth RAO is sending the message. BellSouth and the CLEC will use the invoice sequencing to control data exchange. BellSouth will be notified of sequence failures identified by the CLEC and resend the data as appropriate.

**The data will be packed using a Bellcore EMR 202001 Pack Header and a 202002 Pack Trailer.**

### **Pack Rejection**

The CLEC will notify BellSouth within one business day of rejected packs (via the mutually agreed medium). Packs could be rejected because of pack sequencing discrepancies or a critical edit failure on the Pack Header or Pack Trailer records (i.e. out-of-balance condition on grand totals, invalid data populated).

Standard Bellcore EMR Error Codes will be used. The CLEC will not be required to return the actual rejected data to BellSouth. Rejected packs will be corrected and retransmitted to the CLEC by BellSouth.

### **Control Data**

The CLEC will send one confirmation record per pack received from BellSouth. This confirmation record will indicate the CLEC received the pack and reflect acceptance or rejection of the pack. Error Code(s) are to be populated in the Error Code fields (using standard Bellcore EMR error codes) for packs that were rejected by the CLEC.



## **TARIFFS**

## TARIFFS

**Tariff Resources**      Copies of tariffs may be purchased through outside Tariff Advisory Services. Listed below are the tariff advisories currently contracting with BellSouth.

Connie Wightman  
Technologies Management, Inc.  
P.O. Drawer 200, or  
163 E. Morse Boulevard, Suite 300  
Winter Park, FL 32780-0200  
Telephone: (407) 740-8575

Brian Lem  
CCMI/UGG  
11300 Rockville Pike  
Suite 1100  
Rockville, MD 20852-3030  
Telephone: (301) 816-8950

William Goddard  
Telecommunications Information Services  
280 North Providence Road  
Media, PA 19063  
Telephone: (215) 891-6857

Janice Fromer  
Tele-Tech Services  
P.O. Box 757  
McAfee, NH 07428  
Telephone: (201) 827-4421

International Transcription Service (ITS)  
Room 140  
21 M Street, NW  
Washington, DC 20037  
Telephone: (202) 857-3800

Misty Mason  
Valucom, Inc.  
415 Church Street, NE, Suite 204  
Vienna, VA 22180  
Telephone: (703) 255-0700

Ken Shafer  
Communications Image  
Technologies, Inc.  
2222 Gallows Road, Suite 160  
Dunn Loring, VA 22027  
Telephone: (703) 698-7050

Maureen Osorno  
Product Manager Tariff Services  
Room 2B41  
100 South Jefferson Road  
Whippany, NJ 07981

Public Reference Room  
In the FCC  
Room 514  
1119 M. Street, NW  
Washington, DC 20554

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## **SERVICE BLOCKING OPTIONS**



## SERVICE BLOCKING OPTIONS

Individual line numbers may be blocked from dialing certain codes according to the following chart.

Services to Block	Option 1	Option 2	Option 3	Option 4	Option 6
Operator 0-	X	X	X		
Operator 0+	X	X	X		
DDD 1+	X		X		
1+900	X		X	X	X
1+555-1212 & 1+NPA-555-1212	X		X		
411	X				
440 (PULSELINK Access)	X				
IDDD 01	X	X	X		
IDDD 011+	X		X		
976	X	X		X	X
1+976 (See Note)	X	X		X	X
N11 (211, 311, 511, 711, & 811)	X				X

**Note:** The 1+976 Restriction is only applicable within the end user's area code Option 5 is reserved for future use.

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**GENERAL FORM INFORMATION  
AND ORDERING RULES**

## **GENERAL FORM INFORMATION AND ORDERING RULES**

### **General**

Local service is ordered using uniform order request forms. Each request form contains entries required for ordering of the particular service and for the establishment of billing to the appropriate CLEC account.

### **Service Quantities**

Each request may be submitted for any quantity of services provided that the entries pertaining to such services (with the exception of circuit identification) are identical.

### **Right/Left Justifications**

All local service ordering forms utilize the following general instructions

- Quantity fields are right justified.
- Fields with text are left justified.
- Fields not following these justification rules are so noted within the context of the definition and usage statement.

### **Conventions**

The local service ordering guidelines incorporate the following conventions for the population of form entries.

- Required is defined as the field must be populated.
- Optional is defined as the field may or may not be populated.
- Prohibited is defined as the field must not be populated.
- Conditional is defined as the field is dependent upon the relationship to another entry as specified in the usage statement and is dependent upon the presence, absence or combination of other data entries.

Alpha/numeric field composition statements are designed to describe the type of valid entries. If a numeric field is designated as prohibited, it should be left blank and not zero filled.

Punctuation and other symbols (e.g., hyphens, ampersands, etc.) are to be considered alpha characters.

## **General Form Information and Ordering Rules (continued)**

### **Errors**

Errors in the preparation of the request forms are to be corrected in a manner which will allow for the service to be provided in the most expedient method for all concerned. Errors (e.g., billing or provisioning impacting) may require a supplemental local service request.

### **CLEC/BellSouth Entries**

Certain entries may be populated by either the CLEC or BellSouth dependent upon the order requirement. These stipulations are contained in the instruction for each of the forms.

#### **Examples:**

- BellSouth circuit identification would be populated by BellSouth for a new connect while the CLEC would populate the entry for a change or disconnect order.
- Circuit detail entries would be required CLEC entries for a new connect and optional entries for a disconnect of such a circuit.

### **Ordering/Billing Configurations**

The CLEC ordering the local service may be the entity to be billed, or the billed entity may be a customer of the CLEC. The ordering forms allow for these variations. BellSouth's practices/procedures will determine the ordering/billing configurations that are available.

### **Attachments/Remarks**

These request forms were designed with the intent to require a minimum of input information. Remarks field provide space for clarification required for items not specifically covered by the request forms. Attachments may also be used to provide lengthy data requiring further specification (e.g., hunting patterns, restrictions, or other such details not easily described through a standard form entry).

## **General Form Information and Ordering Rules** (continued)

### **Multiple Form Requirements**

The Local Service Request (LSR) Form contains administrative data which is common to the request and is associated with one or more order forms, as illustrated in the ordering matrices.

### **Service Specific Forms**

Service specific forms have been designed to accommodate ordering conditions specific to a service type and must be associated with a LSR Administrative Form. These service specific forms and service types are:

- Loop Service (Facility Based)
- Interim Number Portability (Facility Based)
- Loop Service with Interim Number Portability (Facility Based)
- Resale Service (Resale)
- Port Service (Facility Based)

### **Additional Forms**

These forms will accompany the Administrative (LSR) Form and may accompany service specific forms. The forms are:

- End User Information
- Directory Listing Request

Ordering forms for coin service are in the section "Public Access Line/SmartLine". All forms contained in this section are stand alone and do not require the use of any forms listed above.

## **Form Descriptions**

### **General**

Local service is ordered using uniform order request forms. The Local Service Request (LSR) Form contains administrative data which is common to all orders and is associated with the End User Information (EU) Form and one or more order forms which specifically define the requested configurations. The following briefly describes the various ordering forms.

### **Local Service Request (LSR)**

This form is used by the CLEC to request BellSouth to provide the services as specified in the various tariffs/contracts, agreements. The form entries and their usage are described in the Local Service (LSR) Form Section of this guide.

### **End User Information (EU)**

This form is used by the CLEC to provide location of and access information for the end user and other provisioning details necessary to provide the requested service. The form entries and their usage are described in the End User Information (EU) Form Section of this guide.

### **Loop Service (LS)**

This form is used by the CLEC to order loop services. The form entries and their usage are described in the Loop Services (LS) Form Section of this guide.

### **Interim Number Portability (INP)**

This form is used by the CLEC to order interim number portability. The form entries and their usage are described in the Interim Number Portability (INP) Form Section of this guide.

### **Loop Service with Interim Number Portability (LSINP)**

This form is used by the CLEC to order loop service with interim number portability. The form entries and their usage rules are described in the Loop Service with Interim Number Portability (LSINP) Form Section of this guide.

## **General Form Information and Ordering Rules (continued)**

### **Form Descriptions (continued)**

#### **Resale Services (RS)**

This form is used by the CLEC to order resale services. The form entries and their usage rules are described in the Retail Services (RS) Form Section of this guide. The USOCs required for completing this form are included in the BellSouth "Products & Services for Resale" Guide and in the tariffs.

#### **Port Services (PS)**

This form is used by the CLEC to order port services. The form entries and their usage rules are described in the Port Services (PS) Form Section of this guide.

#### **Directory Listing Request**

This form is used by the CLEC to order directory listings for their end user. The form entries and their usage rules are described in the Directory Listing Request Form Section of this guide.

#### **Public Access Line/SmartLine**

The forms contained in the Public Access Line/SmartLine Section of this guide are used by the CLEC to order all coin services. Form entries and their usage rules are included.





**LOCAL SERVICE REQUEST FORM  
EFFECTIVE 3-31-97**

# LOCAL SERVICE REQUEST FORM

## Description

All information required for administrative, billing and contact details is provided for in the various fields contained within the LSR Form. The Administrative Section contains information pertaining to the service being ordered such as: purchase order number, requisition type, desired due date, etc. The Bill Section provides billing name and address information and the Contact Section contains initiator information, design contact name, address and telephone number as well as implementation contact name and telephone number.

The local service ordering guidelines incorporate the following requirements for the population of form entries.

- Required is defined as the field must be populated.
- Optional is defined as the field may or may not be populated.
- Prohibited is defined as the field must not be populated.
- Conditional is defined as the field is dependent upon the relationship to another entry as specified in the usage statement and is dependent upon the presence, absence or combination of other data entries.

## LSR Form Entries

Exhibit 1 in this section depicts an LSR Form with each of the entry fields numbered. These numbers correspond to field definitions beginning on the following page. At the end of this section is an alphabetic listing of the LSR Form fields cross referenced to the field numbers depicted in Exhibit 1.

This form is prepared by the CLEC and is submitted to the LCSC for the ordering of local service.

# LOCAL SERVICE REQUEST FORM

## Administrative Section

### 1. CCNA - Customer Carrier Name Abbreviation

Identifies the COMMON LANGUAGE IAC code for the customer submitting the LSR and receiving the confirmation.

- Note 1: For an occasional customer who has not and probably will not obtain a CCNA, enter 'CUS' in this field and customer name in the CUST field.
- Note 2: An entry of "CUS" requires an entry in the CC field when the customer has an industry assigned company code.
- Note 3: CCNA is not necessarily the customer to be billed for the service. The billed party should be specified in the ACNA field.

USAGE: This field is required.

DATA CHARACTERISTICS: 3 alpha characters

EXAMPLE: 

Z	Y	X
---	---	---

### 2. PON - Purchase Order Number

Identifies the customer's unique purchase order or requisition number that authorizes the issuance of this request or supplement.

- Note 1: The Purchase Order Number may be reused after two years from the due date of the original request.

USAGE: This field is required.

DATA CHARACTERISTICS: 16 alpha/numeric characters

EXAMPLE: 

8	2	4	Z	9											
---	---	---	---	---	--	--	--	--	--	--	--	--	--	--	--

### 3. VER - Version Identification

Identifies the customer's version number.

- Note 1: Any reissuance can use this entry to uniquely identify the form from any other version.

USAGE: This field is optional.

DATA CHARACTERISTICS: 2 alpha/numeric characters

EXAMPLE: 

A	
---	--

**Administrative Section** (continued)

**4. LSR NO - Local Service Request Number**

Identifies the number that may be generated by the provider's mechanized systems, pre-assigned to the customer by the provider or manually assigned by the provider to identify a customer's request for service.

USAGE: This field is conditional.

Note 1: Required on all supplements when furnished by the provider, otherwise optional.

DATA CHARACTERISTICS: 18 alpha/numeric characters maximum

EXAMPLE: 

3	1	2	3	4	5	6	7	8	9	0	1						
---	---	---	---	---	---	---	---	---	---	---	---	--	--	--	--	--	--

**5. SC - Service Center**

Identifies the Provider's Service Center.

Note 1: The first two character identify the provider. The third and fourth characters are a unique number identifying the specific SC. The allowable range is 00-99. The SC codes will be supplied and periodically updated by the providers to the customers. The providers will also supply guidelines for choosing the appropriate SC.

Note 2: The list of current SC codes and guidelines to obtain new SC codes are located in Volume I (Administrative Information) of the OBF Binders.

USAGE: This field is required.

DATA CHARACTERISTICS: 4 alpha/numeric characters

EXAMPLE: 

P	T	0	2
---	---	---	---

**6. PG \_\_\_ of \_\_\_**

Identifies the page number and total number of pages contained in this request.

USAGE: This field is required.

DATA CHARACTERISTICS: 4 numeric characters

EXAMPLE: PG 

	1
--	---

 of 

	2
--	---

**Administrative Section** (continued)**7. D/TSENT - Date and Time Sent**

Identifies the date and time that the Local Service Request is sent by the customer.

**VALID ENTRIES:**

<u>U.S. Standard</u>	<u>Metric Format</u>
Two Digit Month (01-12)	Two Digit Century (00-99)
Two Digit Day (01-31)	Two Digit Year (00-99)
Two Digit Century (00-99)	Two Digit Month (01-12)
Two Digit Year (00-99)	Two Digit Day (01-31)
Two Digit Hour (01-12)	Two Digit Hour (01-12)
Two Digit Minute (00-59)	Two Digit Minute (00-59)
AM or PM	AM or PM

Note 1: Metric date format may be used based on provider/customer negotiations

USAGE: This field is required.

DATA CHARACTERISTICS: 17 alpha/numeric characters (including 3 hyphens)

EXAMPLES: 

0	5	-	2	2	-	1	9	9	6	-	1	1	1	5	A	M
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

  

1	9	9	6	-	0	5	-	2	2	-	1	1	1	5	A	M
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

**Administrative Section** (continued)**8. DDD - Desired Due Date**

Identifies the customer's desired due date.

Note 1: On disconnect requests, this date represents the date billing is to stop on the involved service and can be no earlier than the date the request is received by the provider.

Note 2: When different Desired Due Dates (DDD) are required these dates are stipulated using a separate request for each Desired Due Date (DDD).

**VALID ENTRIES:**

<u>U.S. Standard</u>	<u>Metric Format</u>
Two Digit Month (01-12)	Two Digit Century (00-99)
Two Digit Day (01-31)	Two Digit Year (00-99)
Two Digit Century (00-99)	Two Digit Month (01-12)
Two Digit Year (00-99)	Two Digit Day (01-31)

Note 1: Metric date format may be used based on provider/customer negotiations.

USAGE: This field is required.

DATA CHARACTERISTICS: 10 alpha/numeric characters (including 2 hyphens).

EXAMPLES: 

0	3	-	2	2	-	1	9	9	6
---	---	---	---	---	---	---	---	---	---

  

1	9	9	6	-	0	3	-	2	2
---	---	---	---	---	---	---	---	---	---

**Administrative Section** (continued)**9. DDDO - Desired Due Date Out**

Identifies the customer's desired due date for the suspension or disconnection of service.

**VALID ENTRIES:**

<u>U.S. Standard</u>	<u>Metric Format</u>
Two Digit Month (01-12)	Two Digit Century (00-99)
Two Digit Day (01-31)	Two Digit Year (00-99)
Two Digit Century (00-99)	Two Digit Month (01-12)
Two Digit Year (00-99)	Two Digit Day (01-31)

Note 1: Metric date format may be used based on provider/customer negotiations.

USAGE: This field is conditional.

Note 1: Required when the service is to be suspended and the DDD field is populated with a restoral date.

Note 2: Required for short term service (e.g. trade shows) and the DDD field is populated with an install date.

Note 3: Required for dual service, or when the DDDO is different from the DDD for an outside move.

Note 4: Otherwise optional.

DATA CHARACTERISTICS: 10 alpha/numeric characters (including 2 hyphens).

EXAMPLES: 

0	3	-	2	2	-	1	9	9	6
1	9	9	6	-	0	3	-	2	2



**Administrative Section** (continued)

**10. DFDT - Desired Frame Due Time**

Identifies the desired frame cutover time.

**VALID ENTRIES:**

Two Digit Hour (01-12) / Two Digit Minute (00-59) / AM or PM  
Two Digit Hour (01-12) / A or P / Two Digit Hour (01-12) / A or P  
AM or PM

Note 1: Indicates the window for cutover when the CHC field is not populated.

Note 2: When CHC is populated, indicates the desired specific cutover time.

Note 3: The time will reflect the local time of the end user location(s).

**USAGE:** This field is conditional.

Note 1: Prohibited when the first position of the REQTYP field is "G", "H", or "J", otherwise optional.

**DATA CHARACTERISTICS:** 6 alpha/numeric characters

**EXAMPLES:**

1	0	1	5	P	M
1	2	P	0	2	P
0	8	A	1	0	A
A	M				